

**CHILDREN & EDUCATION SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED November 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations:

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
June 2013	INCREASING THE EMPLOYABILITY OF YOUNG PEOPLE IN SURREY	That the Assistant Director for Young People clarify whether the peer review action plan meeting will take place on 4 October 2013 and that the Committee be informed of the steps taken to implement the recommendations of the review.	Assistant Director for Young People	An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation has informed the development of the new operating models. The final report was circulated to the Committee in November 2014.	Complete
28 November 2013	SURREY SAFEGUARDING CHILDREN BOARD (SSCB) ANNUAL REPORT 2012-2013 [Item 7]	That the Surrey Safeguarding Children Board considers developing and agreeing with all partners an accepted funding model, to help determine appropriate partner contributions in future years.	Chair of the Surrey Safeguarding Children Board	The SSCB will present the Annual Safeguarding report at the November meeting of the Committee.	Complete
	SURREY COUNTY COUNCIL'S SAFEGUARDING ROLE (item 8)	That the Child Protection Conference Service increases its efforts in engaging the CCGs in improving the involvement of GPs in Child Protection Conferences and Child Protection Plans.	Head of Safeguarding	A number of meetings have been organised with key partners in Health to look at the blockage to GP attendance and report writing for CP Conferences. A work plan is being put together to	Complete

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				<p>try to ensure greater engagement by this key group of staff. A further meeting was been organised for 16th January and the issue was considered by the SSCB Health Sub-Group. The Safeguarding Annual report will be presented to the Select Committee in November 2014. An update on the attendance of GPs at CP Conferences has been included in the Safeguarding Unit report.</p>	
	<p>SAFE GUARDING CHILDREN IN SCHOOL'S (Item 9)</p>	<p>That an E learning package is created for 'Working Together to Safeguard Children' so that everyone who works with children can undergo online training.</p>	<p>Education Safeguarding Advisor</p>	<p>The e learning package in relation to safeguarding training is being considered by the Training Officer of the SSCB. In the meantime a new training package has been developed which will compliment the e learning when fully developed.</p>	<p>Complete</p>
		<p>That the County Council work with the Surrey Governors' Association (SGA), Babcock 4S, Phase Councils and other relevant bodies to ensure that Safeguarding remains a standing item on the agenda of all governing bodies.</p>	<p>Education Safeguarding Advisor</p>	<p>This recommendation will be considered alongside the Committee's item on safeguarding in November.</p>	<p>Complete</p>

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		<p>That the Cabinet Member for Schools and Learning report back to the Committee in due course to update Members on her attempts to engage with non-maintained schools on the issue of Safeguarding.</p>	Cabinet Member for Schools and Learning	A verbal update on this recommendation has been requested in conjunction with the Committee's item on safeguarding in November.	Complete
	<p>SURREY CLINICAL COMMISSIONING GROUPS - SAFEGUARDING CHILDREN [Item 10]</p>	<p>The Committee notes that currently GPs attend only 2% of Initial Child Protection Conferences (ICPCs) and provides reports in 20% of the cases, and requests that Guildford & Waverley CCG's Director of Quality and Safeguarding and Clinical Lead for Children consider, without delay, measures to ensure GPs increased attendance and reporting to ICPCs.</p>	<p>Guildford & Waverley CCG's Director of Quality and Safeguarding/ Clinical Lead for Children</p>	<p>Following the Select Committee meeting, the Named GP for safeguarding children has made contact with all GP practice leads, to remind them and their colleagues of the vital nature of the information held in primary care. Specific reference has been made to sending a report to conference, if attendance is impossible due to clinical commitments and the tight timescales often involved in initial child protection conferences. The GP conference pro forma has been re-circulated to all practices.</p> <p>Health's Surrey-wide safeguarding team acknowledge this as a high priority area, and are committed to finding workable solutions to the problems identified. An update on the attendance of GPs at CP Conferences is</p>	Complete

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	MEMBER REFERENCE GROUP ON PROVISION OF CAREER INFORMATION, ADVICE AND GUIDANCE TO STUDENTS IN SURREY [Item 12]	That the Committee establish a Member Reference Group of up to 4 Members to input into the development of the Skills for the Future strand of the Public Service Transformation Programme.		included in the Safeguarding Unit report.	Complete
27 January 2014	SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]	a) That the Committee receive a report at the meeting on 14 May 2014 on health outcomes for Looked After Children from the Guildford & Waverley CCG, with particular focus on: <ul style="list-style-type: none"> • progress made against the backlog of health and dental assessments • future arrangements to ensure LAC have health and dental checks in line with statutory requirement 	Guildford & Waverley CCG	This will be reported back as part of a future item on outcomes for children who are Looked After in March 2015. The Guildford & Waverley CCG has been reporting regularly to the Corporate Parenting Board.	Complete
27 January 2014	SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]	That the independent report on residential care homes, commissioned by the Head of Children's Services, be presented to the Committee at a future date.	Head of Children's Services	This has been circulated to the Committee.	Complete

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14 May 2014	29/14 BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE [Item 6]	That the Directorate continues to explore how the Early Years and Childcare Service can work collaboratively with Babcock 4S, and other stakeholders, to deliver focussed support and better outcomes for disadvantaged children and those on Free School Meals.	Head of Early Years and Childcare Service	Officers have noted this recommendation and an update will be provided to the Committee at a future meeting.	January 2015
10 July 2014	39/14 KEY STAGE 5: PARTICIPATION, PROGRESSION AND ATTAINMENT [Item 7]	That the service be congratulated on the high level of participation achieved in light of the recent raising of the participation age.		This was noted by officers at the meeting.	Complete
		That officers engage with all KS5 provisions to undertake further investigation into the patterns of progression for young people in Surrey, in order to gain an understanding of how this could influence future Information, Advice & Guidance provision to encourage the highest aspirations for Surrey young people.		This is being taken forward as part of the Skills for the Future workstream of Public Service Transformation with a focus firstly on the boroughs of Guildford and Waverley.	Complete

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		<p>That officers ensure future Information, Advice & Guidance provision places an emphasis on face-to-face provision, and engages with students prior to choosing GCSE options.</p>		<p>Officers will explore the potential to develop this through the re-commissioning of Services for Young People, and within the resources available.</p>	Complete
<p>10 July 2014</p>	<p>40/14 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: RECOMMISSIONING FOR 2015-2020 [Item 8]</p>	<p>That Cabinet supports the proposal concerning bringing the provision of centre-based Youth Work Service in-house, but also notes the need to ensure continuity and employment security for the high-quality staff that deliver these services.</p>	Cabinet	<p>These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the re-commissioning of Services for Young People. A response is included in the Committee meeting papers.</p>	Complete
		<p>That the Cabinet support proposals concerning social enterprises and time banks, and encourages officers to consider how community business expertise and experience can be utilised to support these activities.</p>	Cabinet	<p>These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the re-commissioning of Services for Young People. A response is included in the Committee meeting papers.</p>	Complete

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		<p>That officers bring a future report to the Committee demonstrating the benefits in improved outcomes through engaging with Health & Wellbeing partners, such as Public Health, in sharing youth centre provision and resource.</p>	<p>Assistant Director for Young People</p>	<p>This has been added to the Forward Work Programme and a report will be brought to the Committee in 2015.</p>	<p>Complete</p>
		<p>That officers explore with Adult Social Care how the benefits of Time Banks can be evidenced as impacting on the savings required as part of the Family, Friends & Community Support project.</p>	<p>Assistant Director for Young People</p>	<p>This has been added to the Forward Work Programme and a report will be brought to the Committee in 2015.</p>	<p>Complete</p>
<p>10 July 2014</p>	<p>41/14 DEVELOPING THE FIRST UNIVERSITY TECHNICAL COLLEGE IN SURREY [item 9]</p>	<p>That Cabinet supports the proposal for the establishment of Surrey's first University Technical College. It is asked to consider: How the Council can support the UTC to ensure capacity is met in future years; How positive, collaborative dialogue can be developed between the UTC and local schools and colleges, to ensure they work in partnership; and How the benefits of vocational education</p>	<p>Cabinet</p>	<p>These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the recommissioning of Services for Young People. A response is included in the Committee meeting papers.</p>	<p>Complete</p>

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		are communicated to young people and their families.			
10 July 2014	42/14 TRANSPORT STRATEGY FOR SCHOOL PLACES [Item 10]	That officers consider how partners can be encouraged to make use of the Community Infrastructure Levy to support school transport initiatives.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal adoption of the strategy.	Complete
		That officers engage with District & Borough partners in how parking enforcement can minimise the impact of school transport issues.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal	Complete

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				adoption of the strategy.	
		That, in relation to action 12 of the Transport Strategy, planned school expansion is taken into consideration when reviewing current public bus routes, and other public transport provisions.	Planning and Development Group Manager	The Schools expansion Tracker with all proposed expansions is now shared with the Travel and Transport Group on a regular basis.	Complete
		That any future parking review gives consideration to a flexible approach in relation to school pick up/drop off points.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal adoption of the strategy.	Complete

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		That Local Committees are provided information on impacts to public transport, as part of any future engagement arrangements on planning applications concerning schools.	Planning and Development Group Manager	This will be dealt with as part of the Bus Review carried out by The Travel and Transport Group.	Complete
		That the Sustainability Community Engagement Team is involved earlier in the process for delivery of school places map.	Planning and Development Group Manager	This team is now actively involved in the school places programme.	Complete
50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE		That officers continue to work with families and children to ensure that the Local Offer is accessible, in particular for vulnerable groups such as children who are Looked After.	Deputy Director for Children Services	The next phase of developing the Local Offer is to make improve the accuracy and usefulness of the current information in the light of feedback received. The Directorate will work with partners, including children and their families, to prioritise the next areas to be developed.	Complete

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	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the SEND governance board considers how stakeholders can work together to ensure earlier identification of SEND requirements for children who are Looked After, in particular to ensure need has been identified before reaching Further Education.	Deputy Director for Children Services	This item will added to the September 2015 agenda.	November 2014
	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the Committee is provided with the Key Performance Indicators the SEND Governance Board will use -- once agreed - and that a report on these is provided to the Performance & Finance Sub-Group in six months. A further, formal report to be brought to the full Committee in 12 months.	Deputy Director for Children Services	This item will added to the September 2015 agenda. A report on the KPIs will be requested for the Performance & Finance Sub-Group in early January 2015.	November 2014
	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the SEND Governance Board provide a further report in 12 months outlining how integrated commissioning arrangements have worked to meet the requirements of the SEND reforms, and how this has provided support for Early Years families.	Deputy Director for Children Services	This item will added to the September 2015 agenda.	November 2014

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	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the CCGs and Council officers provide a report in 12 months concerning the provision of joint paediatric therapies.	Deputy Director of Children's Commissioning and Transformation NHS Guildford and Waverley Clinical Commissioning Group	The Joint Commissioning Strategy for Speech and Language Therapy for Children and Young People will be considered by the Committee at its meeting in January 2015, prior to it being taken to Cabinet for final decision on 2 February 2015. The Committee may wish to consider whether it wants to request a further report for 12 months time following this item.	January 2015
	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the School Phase Councils are invited to make a joint representation to the Committee in 12 months covering their views on the impact of: <ul style="list-style-type: none"> • the introduction of Personal Budgets • the loss of School Action and School Action Plus 	School Phase Councils	This item will added to the September 2015 agenda.	November 2014

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	50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE	That the Parent Partnership and Family Voice are both invited to prepare reports to the Committee in 12 months, in particular focussing on the "customer satisfaction" work presently in development, in order to provide an independent view of how the SEND reforms have been implemented in Surrey.	Parent Partnership/Family Voice	This item will added to the September 2015 agenda.	November 2014

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